

## Order Form

206 Riverside Industrial Parkway Portland, Maine 04103

### DELIVERY ADDRESS (DO NOT USE FOR PRODUCT IMPRINT)

### PAYMENT INFORMATION

Company \_\_\_\_\_

Contact \_\_\_\_\_

Address \_\_\_\_\_ Apt. \_\_\_\_\_  
(No PO Box)

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

Daytime (\_\_\_\_) \_\_\_\_\_

Email Address \_\_\_\_\_

Check **Enclosed** (Made Payable to CosmoLexChecks.com) Check # \_\_\_\_\_

Visa®  MasterCard®  American Express®  Discover®

Card Number **NOTE:** Payment info required on every order. CosmolexChecks.com does not store credit card numbers from previous orders.

Expiration Month/Year \_\_\_\_\_ / \_\_\_\_\_ CID# \_\_\_\_\_

Credit card street address \_\_\_\_\_

Credit card billing zip code \_\_\_\_\_

Name as it appears on card \_\_\_\_\_

Signature (cc) \_\_\_\_\_

### PRODUCT INFORMATION

New Order  Exact Reorder  Reorder w/Changes Previous Order # \_\_\_\_\_

Product	Description	Color	Starting Number	Quantity		Total Price
LV1	1-Check/sheet. Top check and 2 vouchers	<input type="checkbox"/> Linen Blue <input type="checkbox"/> Linen Green		<input type="checkbox"/> 500: \$99.00 <input type="checkbox"/> 1000: \$160.00	<input type="checkbox"/> 2000: \$280.00 <input type="checkbox"/> 5000: \$560.00	
QBDT	Computer Printable Deposit Slips	N/A	N/A	<input type="checkbox"/> 250: \$55.00 <input type="checkbox"/> 500: \$82.55	<input type="checkbox"/> 1000: \$126.65	
LC3	Laser Checks with 3 Checks/sheet.	<input type="checkbox"/> Linen Blue <input type="checkbox"/> Linen Green		<input type="checkbox"/> 500: \$79.00 <input type="checkbox"/> 1000: \$120.00	<input type="checkbox"/> 2000: \$199.00 <input type="checkbox"/> 5000: \$399.00	
BDT - D20	Business Deposit Slips – Manual 2-part 17 entry lines	N/A	N/A	<input type="checkbox"/> 200: \$33.07 <input type="checkbox"/> 400: \$52.35	<input type="checkbox"/> 800: \$85.45 <input type="checkbox"/> 1200: \$118.52	
MCD	Manual Cash Disbursement Checks 3 Check/sheet	<input type="checkbox"/> MarbleSky Blue <input type="checkbox"/> MarbleSky Green		<input type="checkbox"/> 300: \$57.87 <input type="checkbox"/> 500: \$77.17	<input type="checkbox"/> 600: \$85.45 <input type="checkbox"/> 900: \$115.32	
9379-SS	Self Sealing Double Window Envelopes	N/A	N/A	<input type="checkbox"/> 1000: \$91.87 <input type="checkbox"/> 2500: \$216.50	<input type="checkbox"/> 5000: \$393.75	

Subtotal: \$

Shipping Total: \$

**Standard UPS Ground Shipping is calculated by 10% of your subtotal**

**RUSH NOTES** - Same day orders are available before 10am EST. After 10am EST orders will ship the following day 1-Day in plant rush is PER ITEM. There is a PARTIAL NEXT DAY AIR Shipping Option- space is limited so balance would go Ground with standard shipping fees. You must select both 1 Day In Plant Rush & Partial Overnight Shipping to receive your order Next Day.

Sales Tax (5.5%) (Maine Residents Only): \$

**2 day In-plant Rush charge is \$30**

**1 day In-plant Rush charge is \$50**

**Partial Next Day Air is \$30**

In-plant Rush: \$

Expedited Shipping: \$

Total: \$

### IMPRINT INFORMATION

Check here if imprint is the same as your enclosed sample. If not, please indicate changes on your enclosed sample.

Line #1 \_\_\_\_\_

Line #2 \_\_\_\_\_

Line #3 \_\_\_\_\_

Line #4 \_\_\_\_\_

Line #5 \_\_\_\_\_

Special Information: \_\_\_\_\_

### ACCOUNT INFORMATION

Check here if bank imprint is the same as your enclosed sample. If not, please indicate any changes on your sample.

Bank Name \_\_\_\_\_

Routing # \_\_\_\_\_

Bank Address \_\_\_\_\_

Account # \_\_\_\_\_

Bank City/ST/ZIP \_\_\_\_\_

Fraction Line \_\_\_\_\_ - \_\_\_\_\_ / \_\_\_\_\_ (Ex. 35-241/640)